

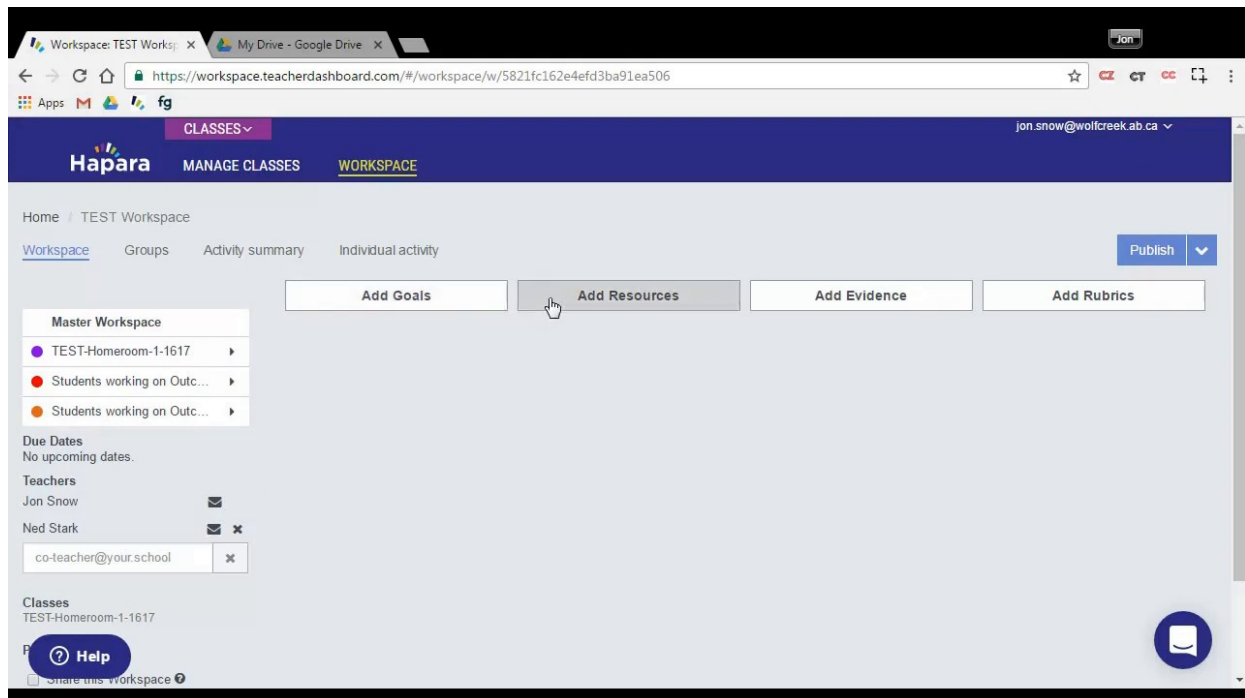
General & Outcome cards in Hapara Workspace

Step-by-step guide based on the Wolf Creek training video

Before you begin: Sign in with your Wolf Creek Google account when the service offers Google sign-in.

STEP 1 Open the workspace

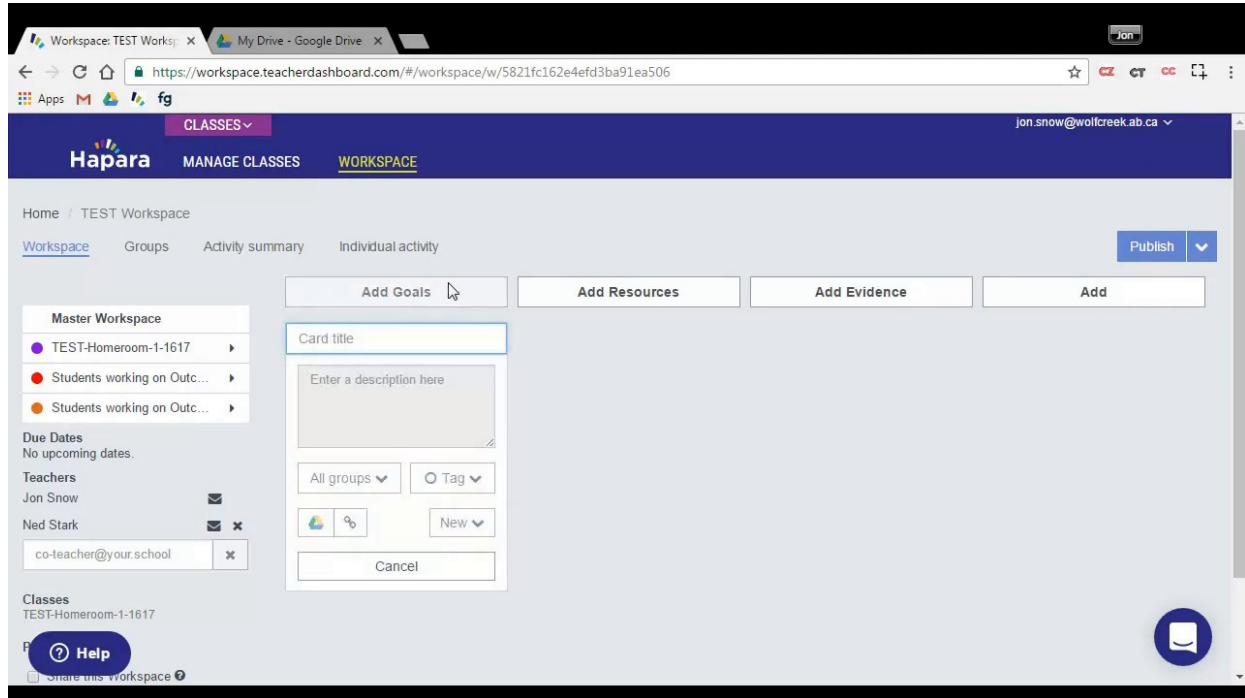
Open the Hapara Workspace you want to edit.



Open the workspace.

STEP 2 Add a card

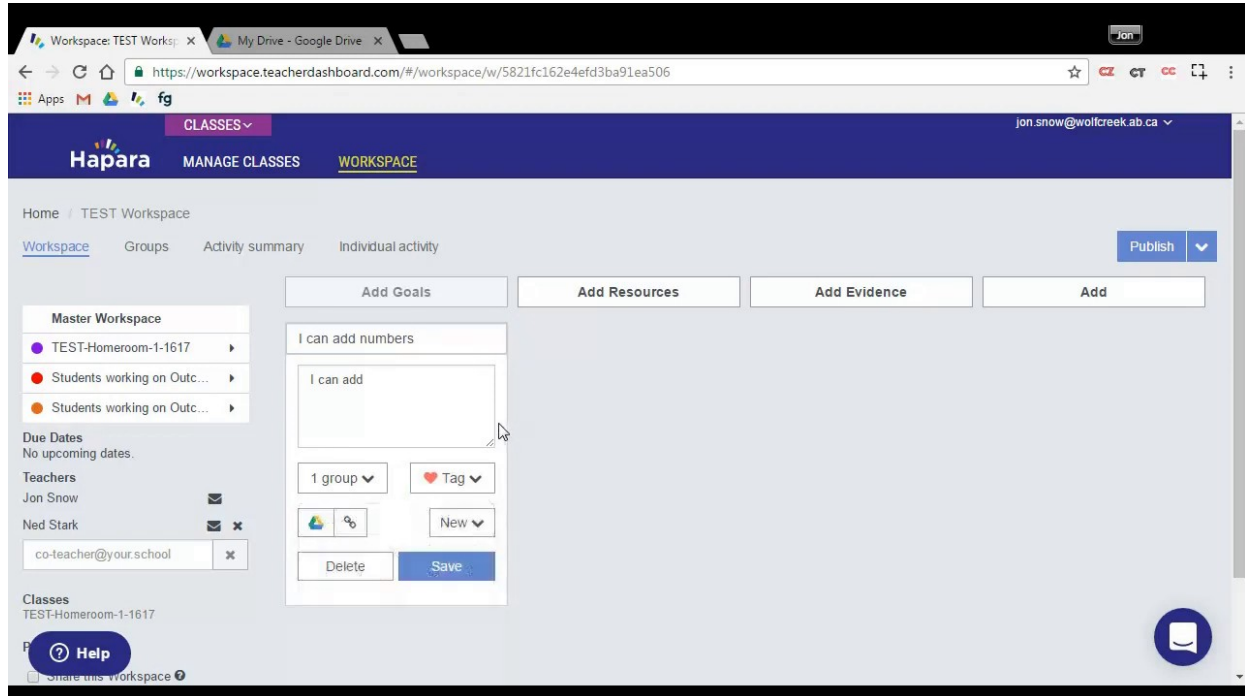
Choose the option to add a General or Outcome card.



Add a card.

STEP 3 Enter the card content

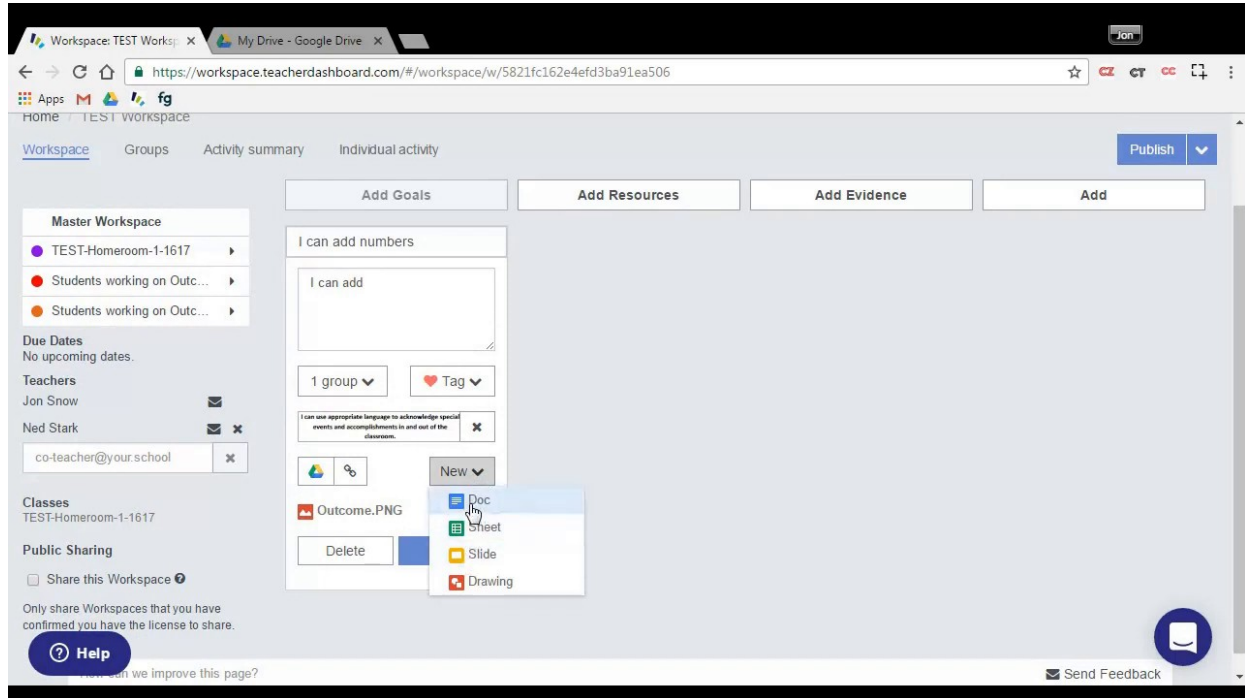
Add the title, instructions, and any required details.



Enter the card content.

STEP 4 Save and review

Save the card and confirm it appears in the correct workspace column.



Save and review.

Finished

The task is complete. Review the final screen to confirm the expected result.