

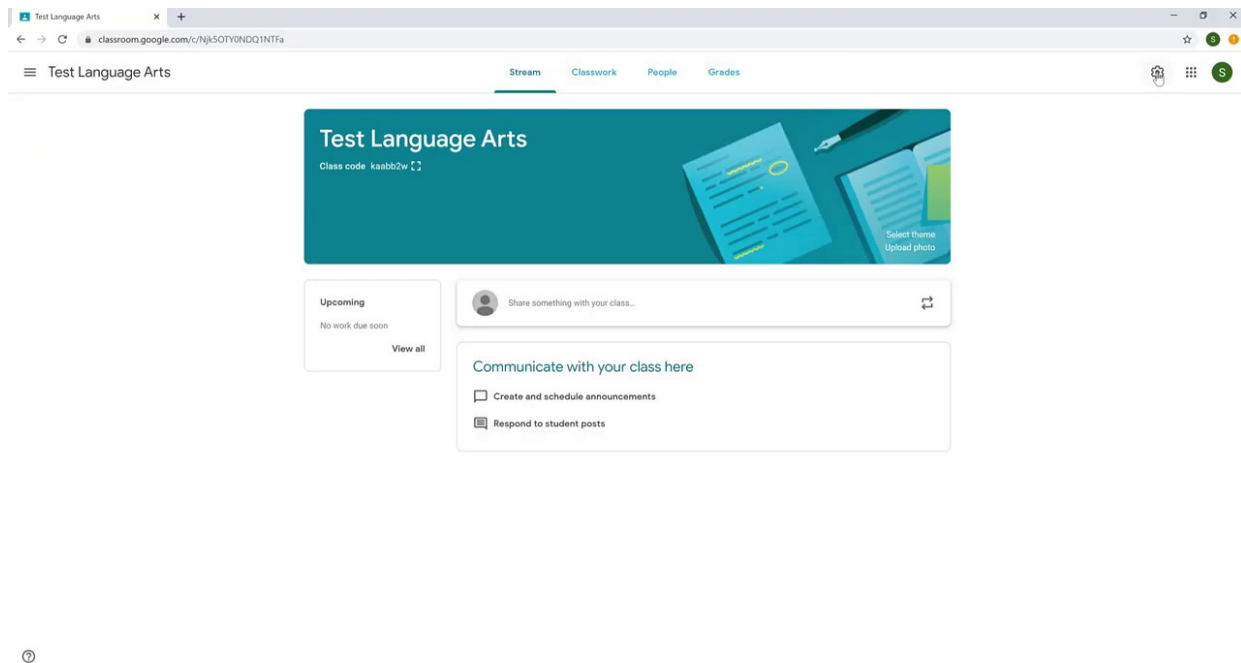
Google Meet and Google Classroom

Step-by-step guide based on the Wolf Creek training video

Before you begin: Use your Wolf Creek Google account and confirm you are working in the correct class, drive, message, or channel.

STEP 1 Open the class

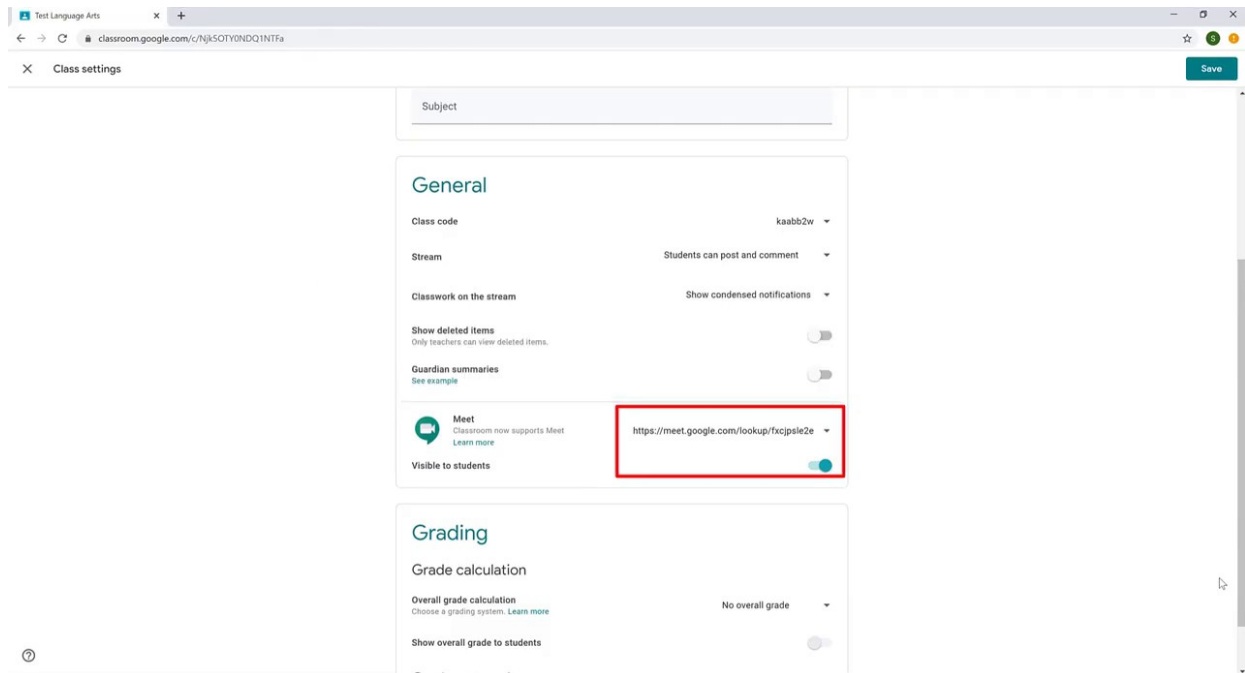
In Google Classroom, open the class that will use Google Meet.



Open the class.

STEP 2 Open class settings

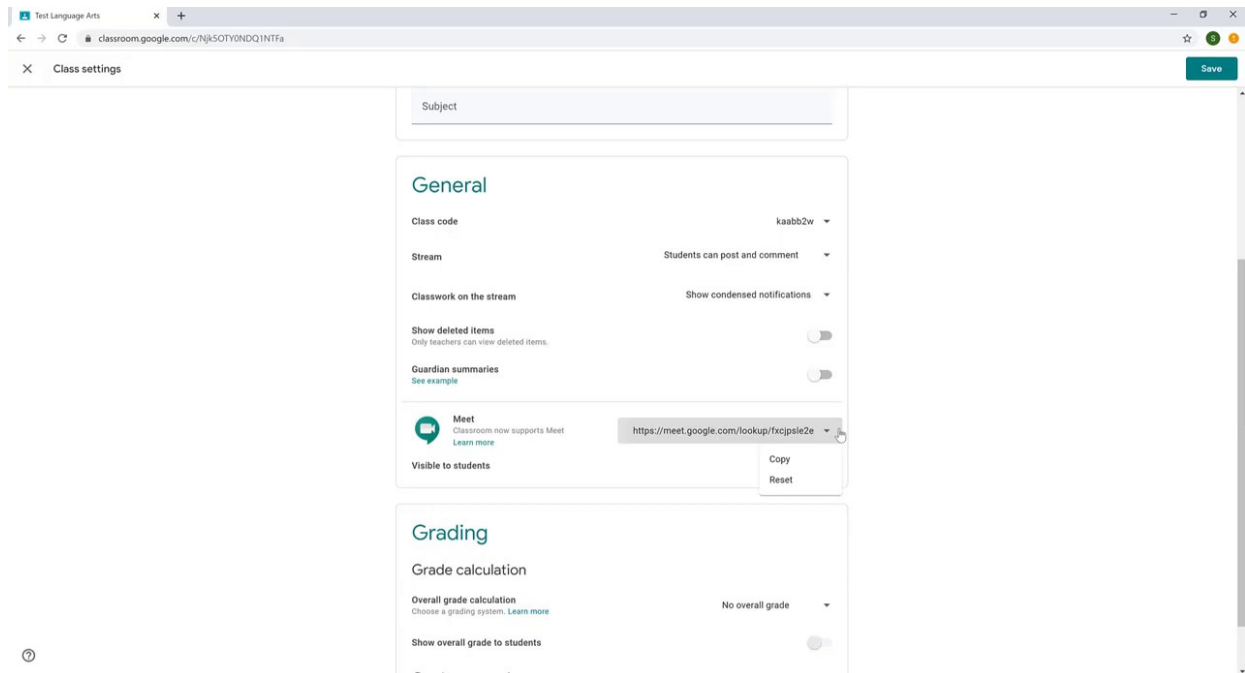
Select Settings and find the Google Meet section.



Open class settings.

STEP 3 Create or manage the Meet link

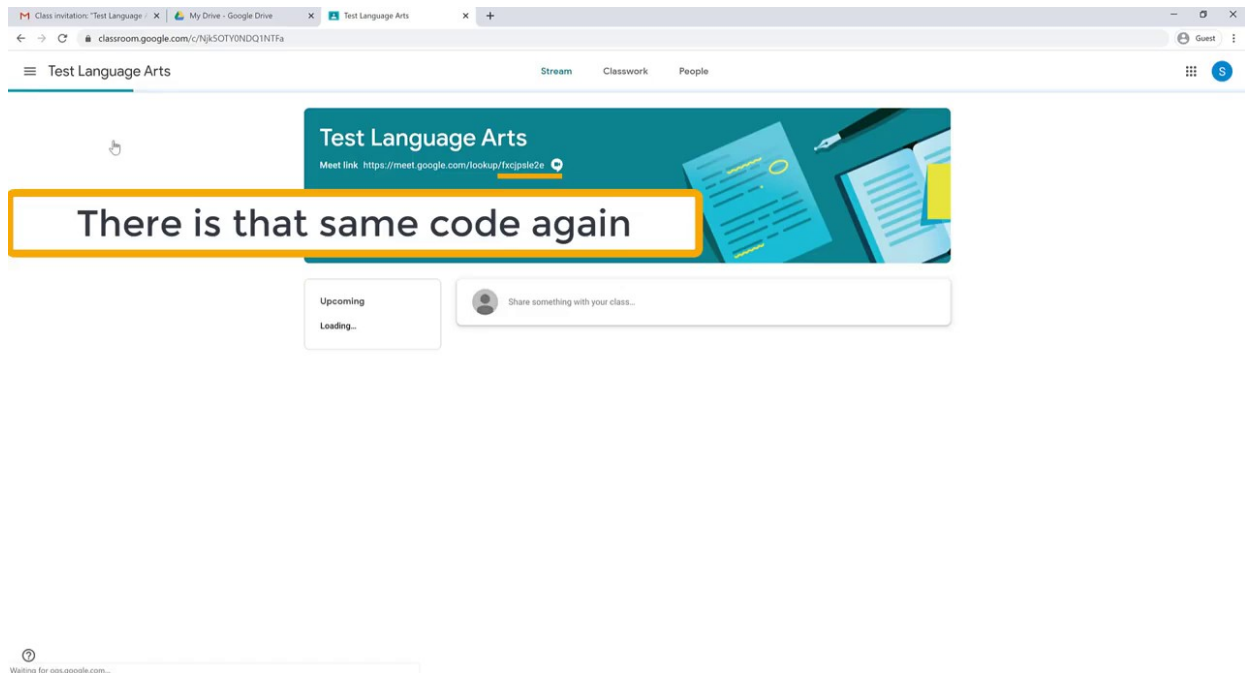
Generate the Meet link and choose whether it is visible to students.



Create or manage the Meet link.

STEP 4 Use the class Meet

Save the settings, then open or share the Meet link when the class is ready to join.



Use the class Meet.

Finished

Review the final screen to confirm the task completed as expected.